



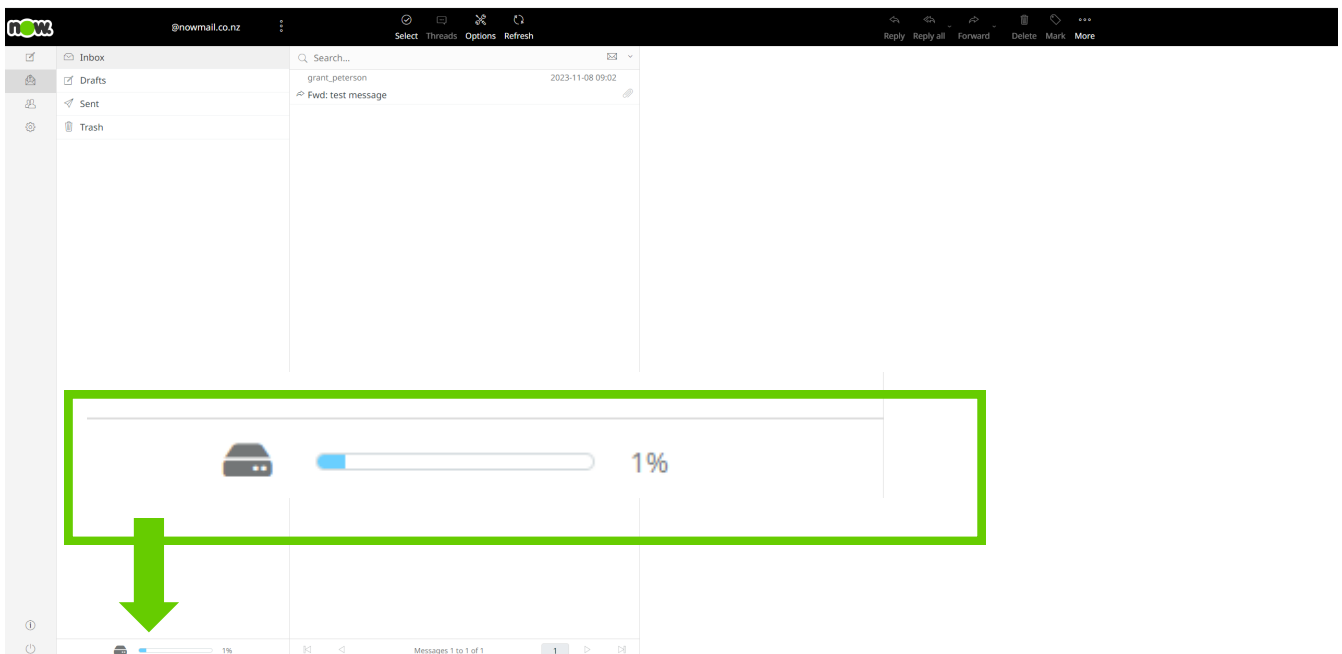
The new Now email mailbox

We have made some updates to our old mail server.

There are a few differences between the old mail and the new mail – please find these below.

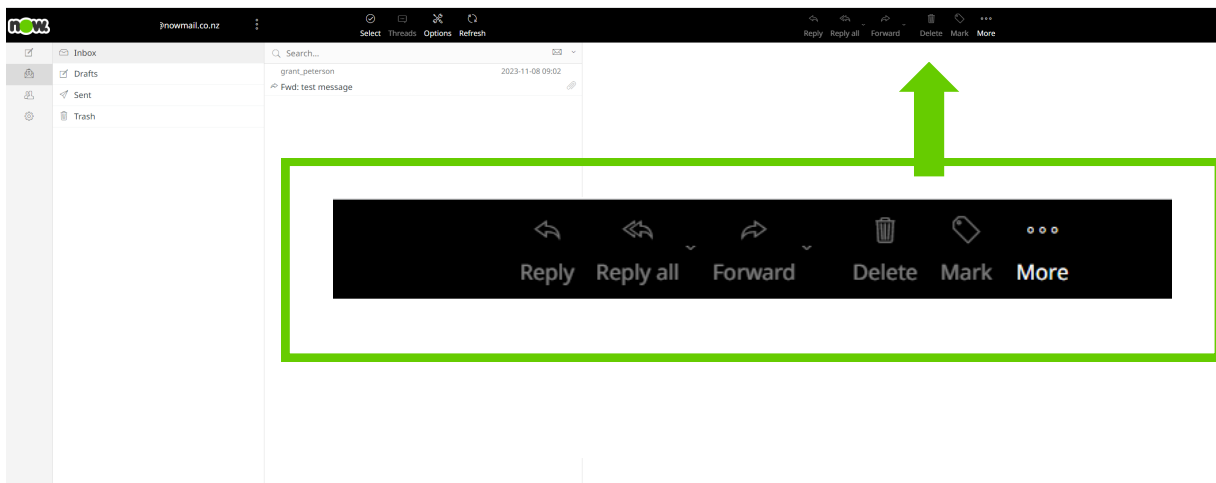
Quota / Capacity bar

You will now be able to check the storage room left in your email account. To free up space on this, just delete any old mail you no longer need.



Message Options have moved

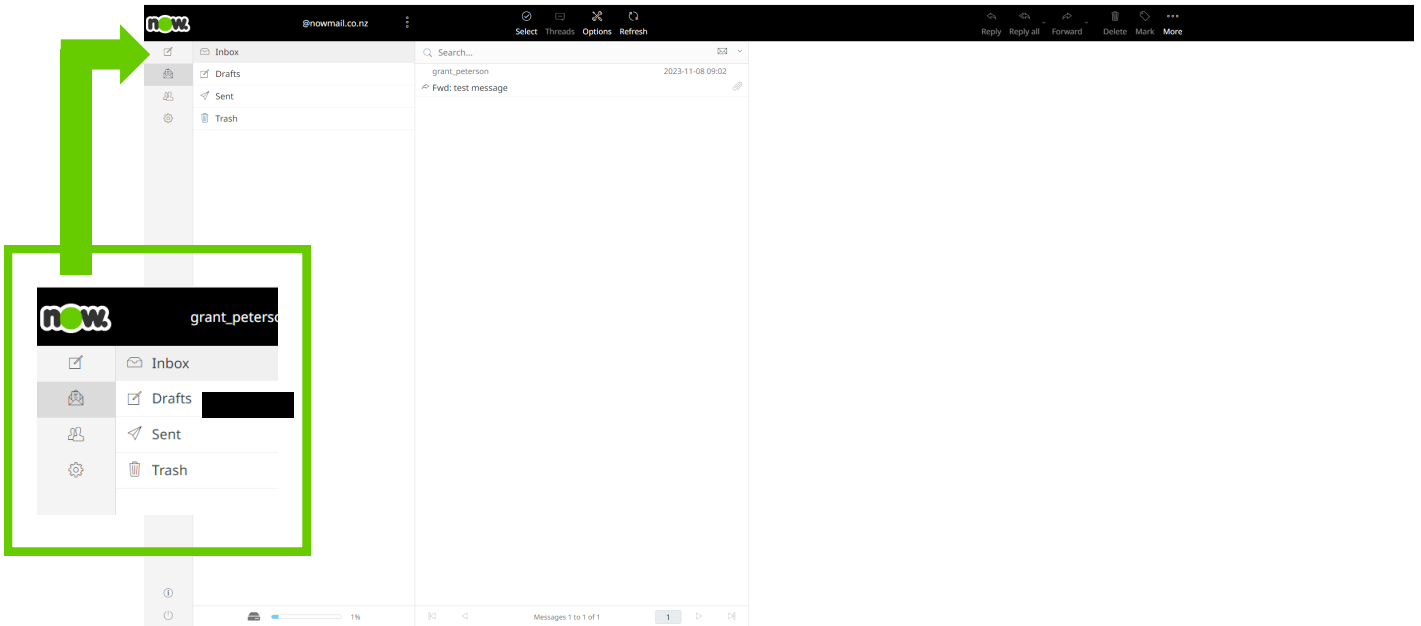
To create a new email, reply to an email, forward an email, move an email to trash, or mark a message, you would have previously found these features on the top left side of your screen. These have moved to the top right.





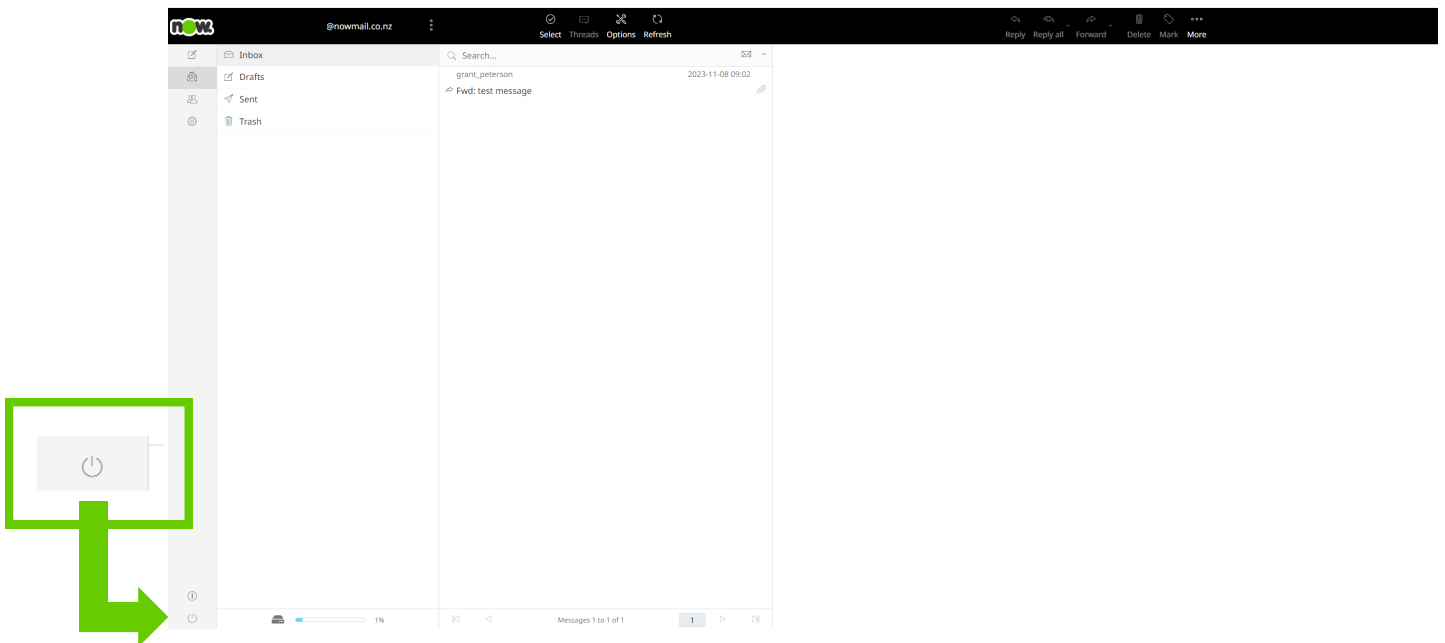
Composing a new email

Previously along the top, it's now placed as its own tab along the left-hand side.



Login / Logout

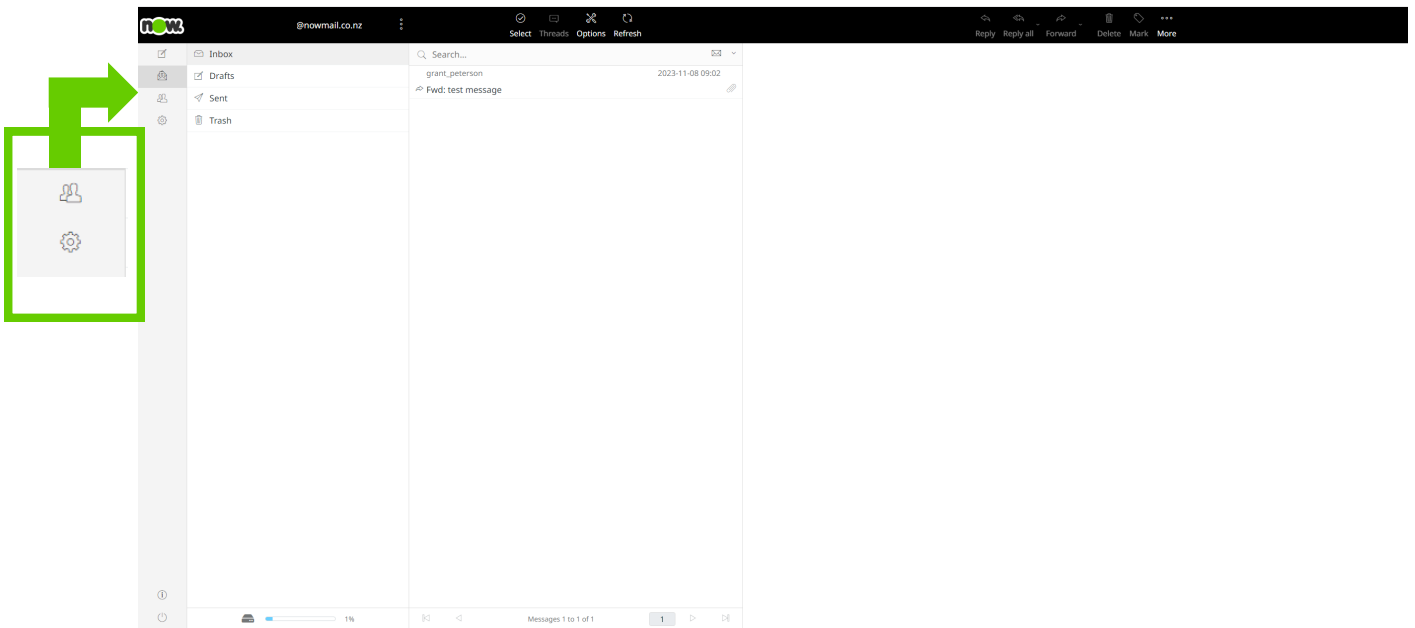
This was previous on the top right-hand side of your screen, this has moved to the bottom left.





Contacts and settings

This was previous on the top right-hand side of your screen, they are now placed as its their own tabs along the left hand side. Contacts is the people icon and settings is the cog.



If you need any further help or information, contact us on 0800 GET NOW (438 669)